

# **WELCOME ABOARD**

## **Combined Joint Task Force - Horn of Africa**



**Camp Lemonier, Djibouti**



**"One Team - One Fight"**



February 2004

## Table of Contents

Mission Statement	1
Camp Lemonier Phone List.....	2
Commander's Biography.....	3
Commander's Leadership Philosophy.....	4
Reporting Instructions.....	7
Equipment/Gear List.....	10
Pay Entitlements.....	12
Personal Data Verification Sheet.....	13
Annual Djibouti Climatology.....	15
Camp Lemonier Sites.....	16

# Combined Joint Task Force – Horn of Africa

## MISSION STATEMENT

The mission of CJTF-HOA is to disrupt and defeat international terrorist groups posing an imminent threat to the U.S., its allies, or their interests. CJTF-HOA will focus on denying safe havens, external support and material assistance for terrorist activity within The Horn of Africa region. Additionally, CJTF-HOA will be prepared to counter the re-emergence of transnational terrorism in the region by providing security assistance in support of civil-military operations and support of international organizations working to enhance long-term stability of the region.



<b>CJTTF-HOA PHONE LIST</b>	
<b>Billet Title</b>	<b>DSN</b>
<b>Command Element/Special Staff</b>	
Commanding General	318-824-2035
Deputy Commanding General	318-824-2034
Chief of Staff	318-824-2039
Sergeant Major	318-824-2040
Staff Secretary	318-824-2042
Headquarters Commandant/1 <sup>st</sup> Sergeant	318-824-2556/2557
Public Affairs Office	318-824-2342
Staff Judge Advocate	318-824-2339/2353
Chaplain	318-824-2663
Comptroller	318-824-2656/2657
Surgeon	318-824-2561/2562
<b>CJ1 Directorate (Joint Personnel Reception Center)</b>	
J1 Director	318-824-2558
J1 Deputy	318-824-2559
J1 Adjutant	318-824-2555/2559
J1 Personnel Office	318-824-2560/2563
<b>CJ2 Directorate (Joint Intelligence Support Element)</b>	
J2 Director	318-824-2401
J2 Deputy	318-824-2217
<b>CJ3 Directorate (Joint Operations Center)</b>	
J3 Director	318-824-2045
J3 Deputy	318-824-2053/2153
J3 Admin Chief	318-824-2158
JOC Senior Watch Officer	318-824-2202/2148
<b>CJ4 Directorate (Logistics Readiness Center)</b>	
J4 Director	318-824-2563
J4 Deputy	318-824-2532
J4 Ops Admin	318-824-2534
J4 Engineers	318-824-2531/2524
<b>CJ5 Directorate (Joint Planning Group)</b>	
J5 Director	318-824-2046
J5 Deputy	318-824-2063
J5 Admin	318-824-2061
<b>CJ6 Directorate (Joint Communications Control Center)</b>	
J6 Director	318-824-2024
J6 Deputy	318-824-2022
J6 Admin	318-824-2105
<b>MARCENT DJIBOUTI COMMAND LOGISTICS ELEMENT</b>	
Commanding Officer	318-824-4244
Executive Officer	318-824-4243
Sergeant Major	318-824-4239
Command Duty Officer	318-824-4920
S1 Office	318-824-4253
Staff Judge Advocate	318-824-2232
Chaplain	318-824-2347/2360
<b>TIME DIFFERENCE:</b> <b>DJIBOUTI IS EASTERN STANDARD TIME + 7 HOURS (+8 HOURS DURING DAYLIGHT SAVINGS TIME)</b>	



## **Brigadier General Mastin M. Robeson**

### **Commander Combined Joint Task Force – Horn of Africa**

A native of the Carolinas, Brigadier General Robeson graduated with a Business Administration Degree from Bryan College in Dayton, Tennessee and was commissioned in December 1975.

An infantry officer, Brigadier General Robeson's command tours include:

- Marine Detachment, USS John F. Kennedy (CV-67)
- Rifle/Weapons Companies
- Fleet Antiterrorism Security Team (FAST) Company
- Battalion Landing Team 1/6, 22d MEU(SOC)
- 8<sup>th</sup> Marine Regiment
- Deputy Commander, 4<sup>th</sup> Marine Expeditionary Brigade (AntiTerrorism)
- Assistant Division Commander, 2d Marine Division
- Commanding General, 2d Marine Division

Brigadier General Robeson is a graduate of the Marine Corps' Amphibious Warfare School and Command and Staff College, and the Army's Advanced Operational Arts Studies Fellowship. He instructed at the Marine Corps' Amphibious Warfare School and the Army's School of Advanced Military Studies; and served a tour at Marine Barracks 8<sup>th</sup> and I in Washington DC.

Brigadier General Robeson also served as The Military Assistant to Secretary of Defense William S. Cohen.

Brigadier General Robeson's combat experiences include Liberia, Desert Storm, Somalia, and Bosnia

Brigadier General Robeson assumed command of the Combined Joint Task Force, Horn of Africa in May 2003.

Brigadier General Robeson's personal decorations include the Defense Distinguished Service Medal, Legion of Merit, Meritorious Service Medal (with three gold stars), and Navy and Marine Corps Commendation Medal. Brigadier General Robeson is married and has four children.

## COMMANDER CJTF-HOA LEADERSHIP PHILOSOPHY

23 May 2003

1. **Mission**. Our mission remains unchanged, except we should see more opportunity to execute the CONOPS that have been developed. This will likely mean some hostile action on our part, but much of our time will still be spent facilitating each sovereign nation's commitment and capability to take up the Global War On Terrorism mantle within their own borders. Our end state will be to eradicate terrorist activity in this region, thus creating a safer and more secure environment for economic growth and national development.

2. **My Personal Priorities**. There are three priorities in my life. You need to know them in order to understand some of the decisions I will make.

- ⊙ First - - God
- ⊙ Second - - Family
- ⊙ Third - - Service to Country

All of us (and our families) make sacrifices in order to wear this uniform, but I expect each of you to have priorities that are more important than your profession. My rationale is simple. God is an eternal commitment, my family is a lifetime commitment, and my service to country (though very dear to me) is limited in the number of years I can serve. I will never make a decision that jeopardize my faith or my family in order to further my military career, nor should you.

3. **Command Climate**. There are four separate Services, civilians, and many nations represented here. Each has a distinct culture that might be slightly different. Cultural differences are not bad, just different. Moral courage, integrity, and commitment to excellence are our focus, not cultural differences. Be honest, be a team player, work hard, and produce results. My guidance is that we strive to achieve – ONE TEAM, ONE FIGHT! Emphasis is on the word “TEAM.” There are no favored individuals, capabilities, units or Services. Each have different roles, but not less or more important ones. Fuel, pay, and chow are no less important than force protection, which is no less important than killing or capturing bad guys. As in the sports analogy...there is a reason that all-pro running backs typically take their linemen out to dinner.

4. **Leadership**. In addition to embracing the total force concept, I ask you to treat all CJTF-HOA personnel the way you want me to treat you. Assume that everyone is trying to do the right thing. When possible, find ways to say yes. Aspire to the leadership model of WW I Expeditionary Force Commander, General John A. Lejeune - - teacher/scholar, father/son, coach/player, mentor. We should never forget that the only reason leaders exist is to take care of and lead the young men and women who allow us to accomplish the mission. The mission always comes first, but our people are our stewardship. Lead from the front and by example. Treat all with dignity and respect. I will not tolerate hazing (to include pinning on of rank), micromanagement, or double standards. Create an atmosphere conducive to trust, initiative, and candor. Tell me what I need to hear, not what you think I want to hear. If your leadership is abusive, I will solve that. Arrogant and abusive leaders are dangerous and get people killed.

5. **Well Being.** To win on the battlefield we must be physically, mentally, and spiritually fit.

- Physical fitness is fundamental to everything we do. Out of shape warriors are easy prey. We must be fit enough to fight and win. If you are out of shape, get in shape. If you are overweight, lose it. Be hard, but be smart. Heat casualties are a leadership responsibility.
- Mental training should occur every day. Challenge your people to be better tomorrow than they are today. If you do not know your job...no one else will.
- When bullets start flying, the spiritual welfare of your warriors will be as important as any. I ask that every member of this command be offered a worship opportunity weekly, and be encouraged to attend. As such, I ask training not be scheduled on Sunday mornings.

6. **Families.** Treat families like second-class citizens and you will lose your warriors' loyalty and enthusiasm. Our being operationally deployed only increases the necessity for each of us to know and understand our warriors' home/personal issues.

7. **Operations.** We are intelligence driven. This means heavy reliance on classified documents and that we may find ourselves in the reactive mode. Reactive operations demand a high reliance on well-defined TTP (tactics, techniques, and procedures), frequent STX (situational training exercises), individual vigilance, discipline, and rehearsal. Guard the security of classified documents carefully. Our ability to thwart a terrorist attack begins with you. The small things that you notice and report could make the difference.

8. **Team.** Average talent and great teamwork will always outperform great talent and average teamwork. Teamwork is unselfish, disciplined, seeks to accomplish the mission, and is not concerned with who gets the credit. Be a team player. **Always employ our warriors in** pairs. Everyone has a liberty buddy/accountability partner and the goal to take care of each other.

9. **Training.** I ask each of you to embrace the following motto:

**“Let no Ghost say they died because you failed to train them or their leader.”**

Training must be part of what we do on a daily basis. We cannot afford to become so engrossed in our work that we stop training. Train hard to be hard. Just remember, it is easy to be hard and hard to be smart...be smarter than you are hard. All training should be critiqued, and self-critiques are the best critiques. Every training event should be an opportunity to make mistakes and learn. Establish an atmosphere conducive to realistic training, honest feedback, self-critique, and learning. Focus on fundamentals – to include AT/FP, continuing actions, surveillance detection, and safety...safety...safety.

10. **Morale.** None of us deployed here expecting it would be easy. All want to be challenged, want to contribute, and want to be trusted. Work hard not to waste other's time. Nothing kills morale quicker than poorly conducted time management. Work hard, but plan time off for your folks. I direct everyone take at least one half-day off every week. Keep your personnel informed. Informed people are happy people and can act in the absence of guidance.

11. **Character.** Above all else, we must be able to trust each other. Remember, “who we are” is more important than “what we do.” Character is doing the right thing when no one is watching! Each of you is a representative of your country and CJTF-HOA. Each of you is an ambassador for freedom and democracy. I expect you to display the discipline, and the moral and ethical character that will enhance this image. Act and carry yourself accordingly, in and out of uniform. The measures of greatness are discipline and character.

12. **CJTF-HOA Rules:**

- Train to fight...fight to win.
- Buddy system.
- Never assume others know what you have not told them.
- Respect NCO's and PO's
- One team...one fight.



Mastin M. Robeson  
Brigadier General, U.S. Marine Corps  
Commander, Combined Joint Task Force – Horn of Africa



## REPORTING INSTRUCTIONS

1. Personnel will deploy in a TDY/TCS status. Military and DoD personnel are required to have a valid armed forces identification card and orders.
2. Components will ensure identified individuals are certified deployable. Time permitting, individuals will process through individual deployment sites, commonly referred to or known as CONUS Replacement Centers. Members with permanent 3 or 4 physical profiles, who have not been evaluated and determined deployable by a MMRB are non-deployable. Pregnant members are not deployable.
3. Official passports are required for personnel being assigned to the Command Element, Intelligence Directorate (CJ-2), Operations Directorate (CJ-3) and Plans Directorate (CJ-5). All other individuals are not required to have a passport, but are highly encouraged to obtain one if time permits, or bring a personal passport & visas. Please call Overseas DSN 318-824-2555 or e-mail [cjtfhoa1admin@hoa.centcom.mil](mailto:cjtfhoa1admin@hoa.centcom.mil) if you have questions regarding the necessity to obtain a passport prior to departure from CONUS.
4. Tour lengths should not exceed service policy and regulations for deployment. All requirements are rotational until cancelled by this headquarters.
5. Personnel are required to receive anti-terrorism awareness training prior to deployment and be made aware of threat level set by USCENTCOM for the AOR. Anti-terrorism training may be completed online at [www.at-awareness.org](http://www.at-awareness.org)
6. Personnel will deploy with appropriate mission-oriented protective posture (MOPP) gear, CTA 50 (combat gear, pack, flak vest, etc) and personal comfort items to include medical prescriptions. (An equipment/gear list is provided on page 11.)
7. Medical/Dental Readiness. Deploying personnel will ensure they receive appropriate health threat briefings prior to deployment. Ensure appropriate medical and dental screening, preventive medicine countermeasures training, and immunizations are completed prior to departing CONUS. All personnel must report with medical and dental records and shot cards. The following medical information must be completed/verified prior to in processing:
  - Tuberculosis screening: Must have documentation of PPD performed with reading within the previous six months.
  - HIV screening: Must have documentation of with results within the previous six months.
  - DNA sample: Confirm DNA sample is on file. Contact DoD DNA Specimen Repository (301)319-0366, DSN 285-0366, fax (301)295-0369, <http://afip.org/oafme/dna/index.html>
  - Dental screening: Must be Class I or II
  - Physical exam: Must have documented current physical exam.
  - Immunizations: Must have current immunizations on file. The following immunizations are required:
    - Hepatitis “A” Vaccine
    - MMR Vaccine
    - OPV
    - Tetanua/Diphtheria
    - Typhoid
    - Influenza (current season)

- Yellow Fever
- Anthrax
- Meningococcal
- Smallpox
- Malaria Protection: All individuals deploying to The Horn of Africa and Yemen must begin either one of two medications: Doxycycline three days prior to entering the area, or Mefloquine two weeks prior to entering the area. Contact your medical representative to receive medication prior to deployment.

8. PERSONNEL Items. Complete the following personnel/administrative items prior to departing CONUS:

- Verify and update SGLI and emergency notification record. Bring copy of said documents for in processing.
- Ensure wills and powers of attorneys are current.
- Obtain one complete and correct set of identification tag (dog tags), plus one extra to be worn on the left boot.
- Personnel should ensure they have point of contact information (DSN & e-mail) for parent command and disbursing representatives. **Camp Lemonier does not have the ability to adjust pay entitlements, therefore it is essential to have POC information to liaison with to effect entitlements.**
- ORDERS. TEMADD orders will be prepared and issued by the parent unit in all cases. USCENTCOM will not provide any funding associated with this deployment. Components will fund all costs of this deployment. Components will capture and report to service Comptrollers incremental costs for deployments in support of Operation Enduring Freedom. In turn service Comptrollers will report incremental costs to DFAS-Denver IAW DoD Financial Management Regulation 7100.14R Volume 12, Chapter 23, paragraph 2306. **Ensure orders state the following:**
  - Period of temporary duty.
  - Joint Manning Document Line No. \_\_\_\_\_
  - Excess Baggage Authorized.
  - Use of Gov't Qtrs and Mess directed.
  - Authorized to carry issue weapon [note weapon type and serial number].  
Authorize stowage under aircraft for performance of duties in connection with contingency deployment OCONUS.
  - Security Clearance

Direct liaison is authorized and encouraged with CJTF-HOA (CJ-1) Joint Manning Document Manager at DSN: 318-824-2555 for general and sponsorship information.

9. SECURITY CLEARANCE INFORMATION.

- TS/SCI: Personnel ordered to fill billets requiring TS/SCI access should report already indoctrinated. SCI clearances will be sent by the Special Security Officer via DSSCS message to CJTF HOA//SSO//, info SSO COMCENT//CCJ2-SSO//. Secure fax clearance certifications may be accepted in emergency situations. Fax number: DSN 318-824-2402.
- Collateral (GENSER) Clearances. Personnel other than TS/SCI individuals must have a visitor request sent to the CJTF-HOA Security Manager. Visitor requests should be sent to NIPR DMS Address – CJTF HOA//J2(UC) or SIPR DMS Address – CJFT HOA//J2(SC)// or faxed to DSN: 318-824-2300.

10. WEAPONS. ALL personnel will deploy and report with personal weapons. Parent commands must coordinate under-aircraft shipment of weapons to include providing appropriate shipping case.

Due to the threat level and force protection issues, it is imperative that personnel report with their weapon and protective mask/MOPP gear. Personnel ordered via a CONUS Replacement Center, weapons and shipping case and protective mask/MOPP gear will be obtained from the CRC.

11. Travel arrangements to Djibouti are the responsibility of the member and their parent command. Personnel ordered to CJTF-HOA via their service CRC, transportation to Djibouti will be arranged by CRC personnel upon completion of initial in processing. Individuals/parent commands, however, are responsible for arranging transportation to the CRC.

10. Individual augmentees will report to Camp Lemonier, Djibouti. Questions should be directed to assigned sponsor or CJTF-HOA (CJ-1) points of contact are:

- CWO2 Anthony, Personnel Officer, DSN 318-824-2560, [anthonyip@hoa.centcom.mil](mailto:anthonyip@hoa.centcom.mil)
- MSgt Rose Personnel NCOIC: DSN 318-824-2560, [rosert@hoa.centcom.mil](mailto:rosert@hoa.centcom.mil)

**Please do not hesitate to contact any of the individuals listed above with questions or for additional information. Ask now - not later.**

## RECOMMENDED EQUIPMENT/GEAR LIST

The following is a recommended equipment/gear list for deployment to Djibouti. Services may alter as necessary however, **PROTECTIVE MASK, MOPP GEAR and WEAPON are required.** Members ordered to CJTF-HOA via their service's CONUS Replacement Center (CRC) will obtain the majority of below equipment/gear during their in-processing at the CRC. Equipment/gear issued by CRC is considered unit issue and will be inventoried and turned-in at the CRC upon redeployment. (A minimum equipment list for CENTCOM may be obtained from CENTCOM directive R 525-8.)

ITEM	QUANTITY
ID TAGS	1 SET
MEDICAL TAGS (as required)	1 SET
GENEVA CONVENTIONS IDENTIFICATION CARD (military ID)	1
KEVLAR HELMET W/DESERT COVER AND CAT EYES	1
FLAK JACKET W/DESERT PATTERN COVER	1
ALICE/MOLLE PACK W/FRAME	1
H-HARNESS, LBV AND CARTRIDGE BELT (as issued)	1
BUTT PACK	1
ENTRENCHING TOOL W/CARRIER	1
CANTEEN W/COVER AND NBC CAP	2
CANTEEN CUP	1
FIRST AID KIT (COMPLETE)	1
DESERT SCARF/NECK GAITOR (IF ISSUED)	1
T/O WEAPON (M9 PISTOL OR M-16 RIFLE) W/CASE	1
WEAPON CLEANING GEAR KIT	1
MAGAZINE (PISTOL/RIFLE)	2/6
MAGAZINE POUCHES	AS REQ'D
BAYONET OR KA-BAR W/SCABARD (IS ISSUED)	1
LANYARD (FOR PISTOLS ONLY)	1
SLEEPING BAG W/INSERT AND STUFF SACK	1
ISOPORT SLEEPING MAT	1
MOSQUITO NET W/POLES	1
FIELD JACKET LINER/FLEECE PULLOVER	1
PONCHO	1
PONCHO LINER	1
GORTEX JACKET	1
GORTEX TROUSERS	1
POLYPRO UNDERWEAR	2 SETS
WATCH CAP	1
GLOVES BLACK LEATHER W/GREEN INSERTS	1
EAR PLUGS	1 SET
FLASHLIGHT W/BATTERIES	1
SEA BAG (DUFFLE OR EQUIVALENT - VALPACK/PARACHUTE BAG)	2
FIELD PROTECTIVE (GAS) MASK W/HOOD & SECOND SKIN	1
GAS MASK OPTICAL INSERTS (if required)	1
EXTRA (COMBAT) FILTER IN CANISTER	3
M291 SKIN DECON KIT	2
BOOK M8 DETECTION PAPER	1
CHEMICAL PROTECTIVE BOOTS	1 PAIR
CHEMICAL PROTECTIVE GLOVES	1 PAIR
DESERT CAMOUFLAGE UNIFORM TOP W/NAME AND SERVICE TAPE	3
DESERT CAMOUFLAGE UNIFORM TROUSERW/NAME TAPES (as required by service)	3
RANK INSIGNIA (as prescribed by service)	3 SETS
UNDERSHIRTS (BROWN OR GREEN)	6 PAIR
UNDERWEAR	6 PAIR
WEB BELT	1
BOOTS, DESERT	2 PAIR
BOOT SOCKS	6 PAIR
CLOTHING MARKING KIT	1

BELOW SERVICE UNIFORMS AND CIVILIAN ATTIRE ARE REQUIRED FOR PRINCIPAL AND SELECTED STAFF ONLY:		
	SUMMER SERVICE "C" (USMC PERSONNEL)	1 SET
	SERVICE KHAKI (E7 & ABOVE), SUMMER WHITE (E6 & BELOW) (USN PERSONNEL)	1 SET
	ARMY GREEN/CLASS B (USA PERSONNEL)	1 SET
	SERVICE DRESS (USAF PERSONNEL)	1 SET
	CIVILIAN INFORMAL ATTIRE (GENTLEMEN – COAT & TIE, LADIES – SUNDAY DRESS/BUSINESS SUIT)	1 SET
	WRIST WATCH	1
	PERSCRIPTION EYEWEAR	2 PAIR
	SUNGLASSES	1 PAIR
	PHYSICAL FITNESS WEAR (T-SHIRT, SHORTS)	3 SETS
	SWEAT TOP & BOTTOM	1 SET
	SWEAT SOCKS	6 PAIR
	RUNNING/TENNIS SHOES	1 PAIR
	APPROPRIATE SUMMER CIVILIAN ATTIRE (SLACKS, SHORTS, POLO/COLLAR SHIRT) W/APPROPRIATE SHOES	3 SETS
	PERSONAL HYGIENE KIT	1
	BATH TOWEL	2
	FACE CLOTH	2
	LAUNDRY BAG W/PIN	1
	SHOWER SHOES	1 PAIR
	ANYONE USING A CARRY-ON BAG TO COURIER DOCUMENTS, ETC. WILL USE A BLACK, OLIVE GREEN, OR WOODLAND/DESERT CAMOUFLAGE BAG.	
PROHIBITED ITEMS		
	NO PORNOGRAPHY OR SEXUALLY EXPLICIT MATERIAL.	
	NO DRUG OTHER THAN PRESCRIBED MEDICATIONS WHICH MUST BE ACCOMPANIED BY THE ORIGINAL PRESCRIPTION	
	NO ALCOHOLIC BEVERAGES	
	NO FIREARMS, AMMUNITION, EXPLOSIVES - OTHER THAN MILITARY ISSUE	

## Deployment Pay Entitlements

<b><u>HOSTILE FIRE/IMMINENT DANGER PAY</u></b> DoDFMR Vol. 7A, Ch 10	<ul style="list-style-type: none"> <li>➤ Hostile Fire/Imminent Danger Pay is in addition to all other pays or allowances.</li> <li>➤ Payable in the full amount of <b>\$225</b>, without prorating or reduction, for each month during any part of which a member qualifies (i.e. if member is in a hostile fire <u>designated area</u> for one day, the member will receive the full \$225 for that month.</li> </ul>
<b><u>HARDSHIP DUTY PAY - LOCATION (HDP-L)</u></b> DoDFMR Vol. 7A, Ch 17	<ul style="list-style-type: none"> <li>➤ HDP-L supercedes Foreign Duty Pay and is in addition to all other pays or allowances.</li> <li>➤ Payable to both officers and enlisted while station in Djibouti for greater than 30 consecutive days in the amount of <b>\$100</b> and is taxable for federal and state if applicable.</li> <li>➤ HDP-L is not payable to members receiving Career Sea Pay while afloat for the same period.</li> </ul>
<b><u>WITHHOLDING INCOME TAX (COMBAT ZONE TAX EXCLUSION (CZTE))</u></b> DoDFMR Vol. 7A Ch 44	<ul style="list-style-type: none"> <li>➤ Per Under Secretary of Defense for Personnel and Readiness memo of 21 Nov 02, military personnel in Djibouti are eligible for all combat zone related tax benefits due to their service in direct support of military operation in the Afghanistan combat zone, as designated by Executive Order 13239. The effective date of this certification is July 1, 2002.</li> <li>➤ Wages subject to tax withholdings (i.e. basic pay, hostile fire pay, HDP-L, etc.) of military personnel in a designated combat zone (CZ) are excluded from tax for any month the member is assigned to that CZ. Federal and State wages earned by enlisted personnel and warrant officers in the CZ area are to be excluded as taxable wages. Federal and State wages of officers are excluded from taxes, up to an amount equal to the monthly basic pay rates of the senior enlisted member for the service plus hostile fire pay if authorized for that period.</li> </ul>
<b><u>FAMILY SEPARATION ALLOWANCE (FSA-T)</u></b> DoDFMR Vol. 7A Ch 27	<ul style="list-style-type: none"> <li>➤ FSA-T is payable to members with dependents, when on TDY/TAD away from their permanent duty station continuously for more than 30 days, and the member's dependents are not residing at or near the TDY station.</li> <li>➤ Payable in the amount of \$225.</li> <li>➤ Military member married to another military member, with no other dependents are also entitled to FSA, provided the couple was residing together immediately before being separated by reason of execution of military orders. Not more than one monthly allowance may be paid with respect to married military couples for any month (each member may be entitled to FSA within the same month, however, both cannot simultaneously be entitled).</li> </ul>
<b><u>BASIC ALLOWANCE FOR SUBSISTENCE (BAS)</u></b>	<ul style="list-style-type: none"> <li>➤ Members assigned to Camp Lemonier or other CJTF-HOA ground locations will receive the standard rate of BAS (\$166.37 for officers, \$241.60 for enlisted)</li> </ul>
<b><u>PER DIEM</u></b>	<ul style="list-style-type: none"> <li>➤ Members stationed on Camp Lemonier will be entitled to \$3.50 per day for every day spent on camp.</li> <li>➤ When TDY from Camp Lemonier and return, the service member will be entitled to full per diem, IAW TDY local rate, per the Joint Travel Federal Regulations (JFTR).</li> </ul>
<p style="text-align: center;"><b><u>NOTE</u></b></p> <p>Camp Lemonier does not have disbursing capabilities to effect personnel pay entitlements, therefore it is essential that personnel reporting to CJTF-HOA/Camp Lemonier establish points of contact at their parent command and financial activity (i.e. names, DSN phone numbers and e-mail addresses) to provide to CJTF-HOA J1 Personnel Office upon arrival.</p>	

## **PERSONAL DATA VERIFICATION**

Upon reporting to Camp Lemonier, all personnel will be required to complete a personal data verification sheet. The information provided will be used for various administrative and personnel related functions (i.e. casualty information, pay entitlement documentation, etc.) during the members TDY assignment. Prior to departing their parent command, personnel are strongly encouraged to complete the data verification sheet provided on the following page and have it available upon arrival. At a minimum, personnel should ensure the information requested on the data sheet is known to them and available to complete the sheet during the in processing phase to Camp Lemonier. Additionally, personnel should have a copy of their orders available upon reporting.



# COMBINED JOINT TASK FORCE – HORN OF AFRICA DATA COLLECTION SHEET

(Please print neatly and clearly. Legibility is vital data entry)

## IDENTIFICATION DATA

LAST NAME		FIRST NAME		MI	SSN	PAYGRADE
BRANCH OF SERVICE		MOS/DESIG/AFSC/RATING		DATE OF RANK		DATE OF BIRTH
NICKNAME (Name used socially)		DATE ARRIVED CJTF-HOA		UNIT ASSIGNED		SECTION ASSIGNED

## PERSONAL DATA

BLOOD TYPE	STATUS (Active, Reserve, etc.)	AOR LOCATION	SECURITY CLEARANCE	FOREIGN LANGUAGE (read or spoken)
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## COMMAND INFORMATION

DATE DEPARTED PARENT COMMAND		DATE ENTERED CENTCOM AOR		SCHEDULED DEPARTURE DATE	
PARENT COMMAND COMPLETE NAME (Home Station) <i>Please do not abbreviate.</i>					PARENT COMMAND UIC/RUC

PARENT COMMAND ADDRESS	STREET ADDRESS		CITY		STATE	ZIP CODE
	PARENT COMMAND POINT OF CONTACT		PARENT COMMAND POC E-MAIL		PARENT COMMAND DSN PHONE NUMBER	
SERVICING PERSONNEL SUPPORT DETACHMENT				PSD POC		

## EMERGENCY NOTIFICATION DATA

PRIMARY NEXT OF KIN NAME (Last, First, MI)					PNOK Relationship	
PNOK ADDRESS	STREET ADDRESS				CITY	
	STATE	ZIP CODE	PNOK TELEPHONE NUMBER ( )	PNOK E-MAIL ADDRESS		
SECONDARY NEXT OF KIN NAME (Last, First, MI)					SNOK Relationship	
SNOK ADDRESS	STREET ADDRESS				CITY	
	STATE	ZIP CODE	SNOK TELEPHONE NUMBER ( )	SNOK E-MAIL ADDRESS		

## SPOUSE INFORMATION

SPOUSES NAME (Last, First MI)		SPOUSE PHONE NUMBER ( )	SPOUSE E-MAIL ADDRESS
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## CHILDREN INFORMATION (Include dependent parents, siblings, etc.)

	FIRST NAME:	LAST NAME:	DATE OF BIRTH:	RELATIONSHIP:
1				
2				
3				
4				

## COMMENTS/REQUESTS:

COMMENTS/REQUESTS:
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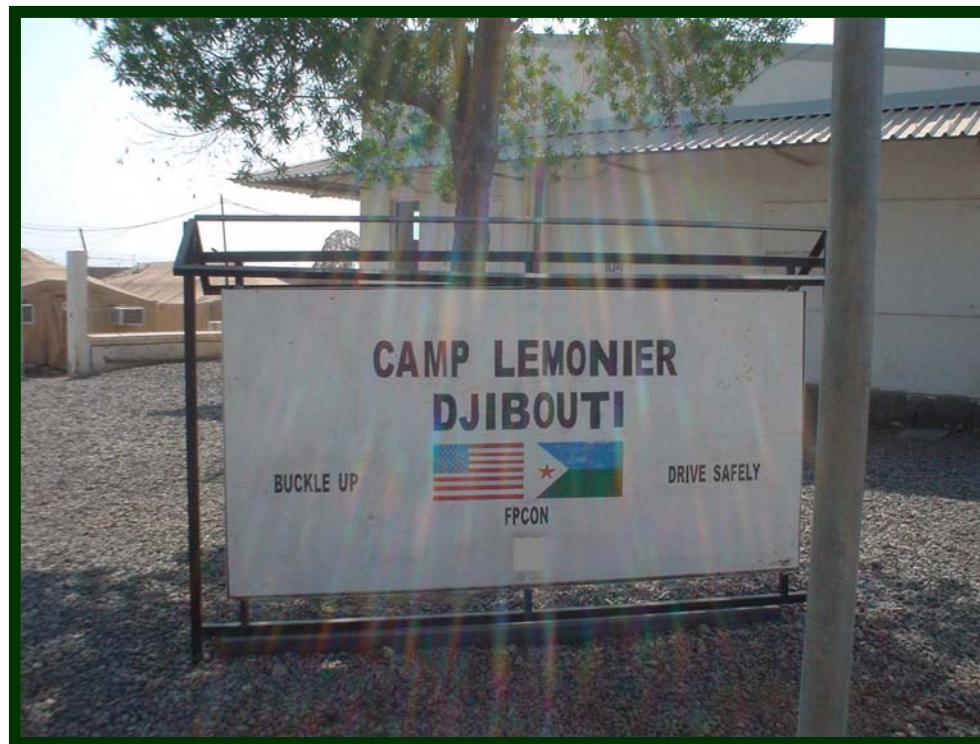




# ANNUAL DJIBOUTI CLIMATOLOGY

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>Temperature (F)</b>												
Mean daily Max	82	82	84	87	92	97	102	101	95	90	85	83
Mean Daily Min	75	76	78	81	84	89	92	91	87	82	77	75
Extreme Max	104	103	103	102	106	114	115	115	115	110	102	104
Extreme Min	58	59	60	64	65	64	66	66	67	64	60	54
Relative Humidity (06L)	80	80	81	82	80	61	51	53	71	76	78	82
Relative Humidity (15L)	60	61	63	64	58	49	36	36	53	56	57	58
Heat Index (06L)	76	77	80	87	94	98	99	98	98	88	79	75
Heat Index (15L)	84	85	88	95	103	109	110	108	107	98	88	85
<b>Precipitation (IN)</b>												
Mean	0.4	0.5	1	0.5	0.2	0.1	0.1	0.3	0.3	0.4	0.9	0.5
Max 24H	2.8	6.1	8.3	7.1	1.7	0.8	2.9	2.4	2.5	3	6.2	3.3
<b>Winds</b>												
Direction	E	E	E	E	E	E	W	W	E	E	E	E
Speed (KTS)	9	8	8	7	7	8	11	12	8	8	8	9
Cloud Cover	3	3	3	3	2	1	1	2	2	2	2	2
(FEW 1-2; SCT 3-4; BKN 5-7; OVC 8-8)												

# Sites of Camp Lemonnier





### **Living Quarters**

Tent w/air conditioning units.  
Depending on rank number occupants range from 4 to 12. Each individual will be supplied with: bed w/mattress and pillow and one foot locker.



### **Enduring Freedom Chapel**

Protestant: Sunday 1030  
Roman Catholic: Sunday 0930  
Muslim Prayer: Friday 1300  
Bible Study: Tuesday &  
Wednesday 1930

The Chapel Sanctuary is open 24/7 for prayer and meditation.



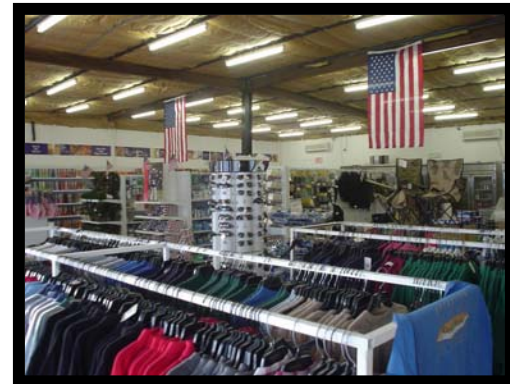
### **Post Office**

Hours of Operation:  
Letter, postcards, video/audio recordings under 13oz may be mailed free of postage.



### **Bob Hope Dining Facility**

Breakfast: 0530 – 0830  
Lunch: 1130 – 1330  
Dinner: 1630 – 2000  
Mid-rats: 2330 - 0030



### **AFFES PX**

Hours of Operation:  
Monday – Sunday: 0900 - 2000



### **FITNESS CENTER**

Open 24/7

The physical fitness center is equipped with state-of-the-art universal weightlifting equipment and a wide-range of free-weights, as well as several cardio exercise machines (treadmills, stationary bikes, rowing machines and stair-steppers). And, YES, there is a pool. Staying fit will not be an issue, all you need is the desire and willpower.

